Wedding Promises.

Crown Plaza Hawkesbury Valley will help you realise your wedding dreams.
Your Wedding

Your wedding...the most magical and romantic day of your life. Whether you’re planning a wedding for 20 or 130 guests, at dawn or on dusk, we promise a day to remember.

Crowne Plaza Hawkesbury Valley offers the complete wedding venue in a relaxed, countryside ambiance. Seldom do you find a wedding venue that caters for every conceivable aspect of such a very special event.

Beautifully appointed function rooms catering for up to 130 guests, luxurious guest accommodation, eight hectares of landscaped gardens and lakeside, on-site non-denominational Chapel, and a fine selection of sumptuous menus, are all features that combine to make your wedding day a resounding success.

The indulgent Villa Thalgo Day Spa is located within the grounds of the hotel. Enjoy an array of revitalising treatments & therapies designed to refresh & renew, perfect for pre or post wedding pampering.

A Crowne Plaza Hawkesbury Wedding is like no other. Let us spoil you and your guests.
Say ‘I Do’ With Us

Ceremony Only  $1200.00
Add on to a reception package  $1000.00

THE LAKESIDE
Our manicured lawn provides a delightful setting for any sized outdoor ceremony. Whilst we provide a red carpet, signing table and 40 of our white garden chairs, our wedding specialists can assist in helping create a personalised and memorable ceremony. Should the weather prevent an outdoor ceremony, we will provide a backup alternative to be confirmed closer to the date.

THE WOODS
A stunning wooden deck overlooking our lakeside is the perfect location for your dream ceremony. Nestled in the trees, dappled in sunlight, The Woods allows you to get back to nature and experience your special day in style. Beautifully set with 40 white garden chairs, red carpet & signing table, the Woods is a truly unique location. With a towering canopy of trees to shade you during the warmer months, the romantic ceiling of fairy lights offers something special for a twilight ceremony.

THE CHAPEL
Our Chapel, set amidst beautifully landscaped gardens, offers the perfect setting for your wedding ceremony. The surrounding gardens provide a delightful backdrop for your wedding photographs. The Chapel is beautifully adorned with high ceilings, exposed rafters and is fully air-conditioned. Ready for use, it comes complete with white chair covers, white sash with silver decoration and red carpet. The Chapel has seating for 100 guests and standing room for an additional 10 guests. A sound system with compact disc player or iPod connection is also provided.
Wedding Packages

SAPPHIRE PACKAGE
- 5 hour room hire including parquetry dance floor, skirted gift and cake tables
- 1/2 hour pre-dinner drinks & canapés included in 5 hour room hire
- 3 course sumptuous Sapphire menu (alternate serve) or buffet option
- 5 hour Sapphire beverage package including standard Australian beer, standard red & white wine, sparkling, soft drinks, tea & coffee
- DJ/MC for 4.5 hours
- Wedding trial dinner for 2 including a full complimentary 3 course dinner with selected beverages and one-on-one time with the Chef
- White linen chair covers with your choice of coloured sash
- Complimentary Deluxe Spa Suite for the wedding night including breakfast for 2 in Gazebo restaurant, late check-out (12 noon) & sparkling wine
- Cutting & plating of your wedding cake
- Tealight candles for guest & bridal table
- Raised stage for bridal table (Windsor Room & Governor Phillip Ballroom only. Maximum 8 adults)
- Placement of bonbonnieres & place cards
- Personalised seating
- Complimentary car parking
- Dedicated Wedding Specialist

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<thead>
<tr>
<th>SAT/SUN</th>
<th>2018</th>
<th>$146.00 per person</th>
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<td>2019</td>
<td>$151.00 per person</td>
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<tr>
<th>MID WEEK (MON – FRI)</th>
<th>2018</th>
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<tbody>
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Governor Phillip Ballroom, Gazebo, Windsor Room
Minimum 80 Adults
Additional charges apply for Gazebo

Lachlan Macquarie Room
Minimum 50 Adults
DIAMOND PACKAGE
- 5 hour room hire including parquetry dance floor, skirted gift and cake tables
- 1/2 hour pre-dinner drinks & canapés included in 5 hour room hire
- 3 course sumptuous Diamond menu (alternate serve) or buffet option
- 5 hour Diamond beverage package incl Australian & International beer, premium red & white wine, sparkling, basic spirits for bridal table, soft drinks, tea & coffee
- DJ/MC for 4.5 hours
- Wedding trial dinner for 2 including a full complimentary 3 course dinner with selected beverages and one on one time with the Chef
- Floral centrepieces for guest tables & long & low for Bridal table
- White linen chair covers with your choice of coloured sash
- Table runners or overlays in the colour of your choice
- Fairy light package including bridal table, cake table & draping behind bridal
- Complimentary Deluxe Spa Suite for the wedding night including breakfast for 2 in Gazebo restaurant, late check-out (12 noon) & sparkling wine
- Cutting & plating of your wedding cake
- Tealight candles for guest & Bridal Tables
- Raised stage for Bridal Table (Windsor Room & Governor Phillip Ballroom only. Maximum 8 Adults)
- Placement of bonbonnieres & place cards
- Personalised seating
- Complimentary car parking
- Dedicated Wedding Specialist

| SAT/SUN          | 2018       | $175.00 per person
|                 | 2019       | $180.00 per person
| MID WEEK (MON – FRI) | 2018   | $170.00 per person
|                 | 2019       | $175.00 per person

Governor Phillip Ballroom, Gazebo, Windsor Room
Minimum 80 Adults
Additional charges apply for Gazebo

Lachlan Macquarie Room
Minimum 50 Adults
PLATINUM PACKAGE
- 5 hour room hire including parquetry dance floor, skirted gift and cake tables
- 1/2 hour pre-dinner drinks & canapés included in 5 hour room hire
- 3 course sumptuous Platinum menu (alternate serve) or buffet option
- 5 hour Platinum beverage package including Australian & International beer, premium red & white wine, sparkling, basic spirits for bridal table, soft drinks, tea & coffee
- DJ/MC for 4.5 hours
- Wedding trial dinner for 2 including a full complimentary 3 course dinner with selected beverages and one on one time with the Chef
- Floral centrepieces for guest tables & long & low for Bridal table
- White linen chair covers with your choice of coloured sash
- Table runners or overlays in the colour of your choice
- Fairy light package including bridal table, cake table & draping behind bridal
- 2 x Complimentary Nights in our Deluxe Spa Suite for the night prior and wedding night including breakfast for 2 in Gazebo restaurant, late check-out (12 noon) & sparkling wine
- 3 tier wedding cake (valued at $600)
- Antipasto/mezza platter per table on arrival
- Professionally designed place cards & canvas seating chart
- Anniversary dinner voucher for 2 in our Harvest Restaurant to the value of $250
- $500 Villa Thalgo Gift Voucher
- Cutting & plating of your wedding cake
- Tealight candles for guest & Bridal Tables
- Raised stage for Bridal Table (Windsor Room & Governor Phillip Ballroom only. Maximum 8 Adults)
- Placement of bonbonnieres & place cards
- Personalised seating
- Complimentary car parking
- Dedicated Wedding Specialist

SAT/SUN
2018 $214.00 per person
2019 $219.00 per person

MID WEEK (MON – FRI)
2018 $209.00 per person
2019 $214.00 per person

Governor Phillip Ballroom, Gazebo, Windsor Room
Minimum 80 Adults
Additional charges apply for Gazebo

*Not available in Lachlan Macquarie Room
THE WOODS PACKAGE
- 5 Hours Hire of The Woods for your Reception including our Dazzling Fairy Light Canopy
- 1/2 Hour of Pre Dinner Canapés & Drinks included in the 5 hour hire
- Sumptuous Buffet Meal
- 5 Hour Standard Beverage Package including Tea & Coffee (Option to upgrade to Premium for $15pp).
- DJ/MC for 5 hours
- Invitation to our Bridal Trial Dinner event held on Wednesday evenings including complimentary dinner & selected beverages for the couple along with the opportunity to speak with our chef
- Complimentary Deluxe Spa Suite for the couple including sparkling wine, breakfast for 2 in the Gazebo and late check-out of 12noon
- Floral Centrepieces for each guest table, including a bridal table Long & Low
- White Garden Chairs with a Sash in the colour of your choice (Upgrade to chair covers for $6 per chair).
- Citronella Tiki Lanterns to surround the Deck
- Cutting & serving of your Wedding Cake
- Use of Toasting Glasses and Cake Knife
- Skirted Cake & Gift Table
- Placement of bonbonniere & place cards
- Personalised Seating
- Complimentary Car Parking

SAT/SUN
2018 $175.00 per person
2019 $180.00 per person

MID WEEK (MON – FRI)
2018 $170.00 per person
2019 $175.00 per person

Minimum 50 Adults
Maximum 80 guests in total
Sample Menus

Please ask your Wedding Specialist for our latest menus

**CANAPES**

**Cold Selections**
- Salmon & Cream Cheese Mousse, Fresh Cucumber, Baby Capers
- Roasted Chicken & Preserved Lemon, Garlic Aioli, Tartlets
- Ham & Pineapple Bruschetta
- Sesame Beef, Baby Sprouts
- Prosciutto & Rockmelon
- Spanish Chorizo, Watermelon, Crumbled Fetta
- Asparagus & Haloumi Vol Au Vents (v)
- Kalamata Olives & Greek Fetta Mini Quiche (v)

**Hot Selections**
- Potato Wrapped Prawns, Lime Aioli
- Picante Chicken Skewers, Guacamole
- Beef & Cheddar Bites
- Peking Duck Spring Rolls, Soy Ginger Dip
- Pork Wontons, Char Siu Sauce
- Curried Vegetable Samosas (v)
- Mushroom & Parmesan Arancinni, Basil Pesto Mayonnaise (v)
- Curry Puffs, Tomato Chutney (v)

**ENTREES**
- Smoked Petuna Salmon, Parmesan Filo, Cucumber & Cress Salad, Spiced Greek Yoghurt, Crème Fraiche
- Classic Chicken Caesar Salad, Toasted Ciabatta
- Roast Beef, Baby Beetroot, Frisée Lettuce, Crumbled Goat’s Cheese, Walnuts, White Balsamic Vinaigrette
- Twice Cooked Belly of Berkshire Pork, Carrot Puree, Pickled Fennel, Pear Salsa
- Butternut Pumpkin and Ricotta Ravioli, White Wine & Cream Sauce, Pine Nut & Parmesan Pangrattato (v)
- Roasted Potato and Leek Soup, Fried Shallots, Chives Croutes (v)

**MAINS**
- Grilled Barramundi, Creamy Persian Fetta Polenta, Asparagus, Lemon Myrtle & Tomato Veloute
- Peri Peri Rubbed Chicken, Saffron Risotto, Green Beans, Lemon Scented Olive Oil
- Char Grilled Sirloin, Leek & Potato Mash, Snow Peas, Mushroom Jus
- Slow Cooked Lamb Rump, Sweet Potato Mash, Sugar Snaps, Rosemary Jus
- Sage & Garlic Pork Loin, Broccolini, Tiered Potatoes, Apple Jus
- Spinach & Fetta Scroll, Wild Rocket & Pinenut Salad, Sundried Tomato Romesco Cream (v)

**DESSERTS**
- Lime Panacotta, Strawberry & Basil Salsa
- Triple Chocolate Charlotte, Orange Glaze, Pistachio Crumble
- Baked Caramel Cheesecake, Blueberry Compote
- Cappuccino Slice, Chai Anglaise, Almond Biscotti
- Sticky Date Pudding, Butterscotch Sauce, Cinnamon Ice Cream
- Traditional Pavlova, Passionfruit Dressing
- Berry Frangipani Tart, Lemon Zabaglione, Buttermilk Ice Cream
Additional Options

CHILDREN’S MEALS (3-12 years)
$45.00 per child
Includes ice cream & topping and soft drinks & juices
- Battered Flat Head Sauce Tartare, Fries & Garden Salad
- Southern Chicken Tenders Served with Fries & Garden Salad
- Penne ‘Ball’ognaise Penne Pasta, Beef Dumplings, Bolognaise Style Sauce
- Grilled 150gms Steak and Cheese, Steamed Vegetables & Tomato Relish

TEENAGERS PACKAGE (13-17 years)
$15.00 off the package price

SUPPLIERS MEAL
including soft drink
- Main Meal Only $45.00 per person
- 2 Course $60.00 per person
- 3 Course $70.00 per person
Package Enhancements

**SHARED PLATTER**
Your choice of any one platter in the reception room (one platter per table)

**Sapphire & Diamond Packages**
Additional $8.50 per person

**Platinum Package**
Included in the package

**Platter Options**
- **Dips & Vegetable Platter (v)**
  Eggplant Dip, Spring Onion Dip, Asparagus, Baby Corn, Cherry Tomatoes, Toasted Ciabatta Bread

- **Vegetable Antipasto Platter (v)**
  Marinated Eggplant, Zucchini, Stuffed Baby Bell Peppers, Sundried Tomatoes, Greek Fetta, Kalamata Olives, Toasted Turkish Bread

- **Mezze Platter**
  Stuffed Baby Bell Peppers, Greek Fetta, Kalamata Olives, Danish Salami, Champagne Ham, Prosciutto, Spinach & Fetta Bread

**GRAB A QUICK BITE AS YOU GET READY FOR YOUR SPECIAL DAY**

- **Selection of four varieties of Sandwiches**
  $10.50 per person

- **Assortment of four varieties of Sushi**
  $8.00 per person

- **Antipasto Platter**
  Vegetables, Kalamata Olives & Fetta
  $7.50 per person

- **Fruit Platter**
  $5.50 per person

- **Selection of Cheese and Crackers**
  $7.00 per person
**Sleep Well**

**YOUR WEDDING PACKAGE INCLUDES:**
- Overnight Accommodation in our Deluxe Spa Suite for the couple
- Late check out of 12noon
- Full Buffet Breakfast for 2 in Gazebo Restaurant
- Sparkling wine, chocolates delivered to your room

*We are also pleased to provide special guest room rates for your family and friends attending the wedding. Please contact your dedicated Wedding Specialist about our special rates.*

**Important Information**

**RESPONSIBLE SERVICE OF ALCOHOL**
Crowne Plaza Hawkesbury Valley upholds a policy of responsible service of alcohol. The hotel also strictly observes the provisions of liquor laws of New South Wales, which require that alcohol must not be served to persons who are intoxicated.

If, during the course of your event, management of Crowne Plaza Hawkesbury Valley (in their absolute discretion) form the opinion that a guest or guests have become intoxicated, the hotel reserves the right to suspend service of alcohol to any such guests and in extreme cases may require such guest to leave the licensed areas of the hotel. If this occurs, you (or your representative) will be informed immediately, and we will aim to ensure minimal disruption to your function and to the enjoyment of other guests.

As a licenced venue, you are not permitted to bring your own alcohol on the premises.

**DIETARY REQUIREMENTS**
We are more than happy to assist with any dietary requirements your guests may have. All dietary requirements must be provide no later than fourteen (14) days prior to the event date.

**EVENT & SERVICE SURCHARGES**
A 15% surcharge applies on Public Holidays.

**SUPPLIERS & CONTRACTORS**
Please note that the hotel has a number of preferred contractors and suppliers.

Use of a non-preferred contractor or supplier must be approved by the hotel management at least 60 days prior to the event date.

It is the responsibility of the client to collect Full Public Liability and Workers Compensation certificates up to the value of $20 million. In addition all suppliers must provide their SWMS certificate. All electronic equipment must be tagged and tested by a qualified electrician prior to use at the hotel.

**RESTRICTIONS**
Drones are **NOT** permitted to be used on site by anyone as instructed by the Royal Australian Air Force (RAAF). Failure to adhere to this rule will result in fines being incurred not only to the user but to the client also. Balloon releases are also not permitted for this reason.

Bagpipes, loud cars or motorbikes are **NOT** permitted near the Chapel due to the close proximity to the Villa Thalgo Day Spa. Staff reserve the right to deny entry and access to or near the Chapel or Villa Thalgo Day Spa for anyone creating a noise disturbance.

Confetti, Rice, Bird Seed and Artificial/Silk Petals are not permitted to be used in and around the property.
Recommended Suppliers

**FLORISTS & DECORATIONS**
- **Unique Floral Creations** – Donna Pellew  
  www.uniquefloral.com.au
- **Angels Florist** – Josephine Dunstan  
  www.angelsfloristshop.com.au
- **Elegant Functions** – Reli Hamilton  
  0438 243 536

**CELEBRANTS**
- **NSW Celebrant** – Adrian Downey  
  www.nswcelebrant.net.au
- **Timeless Moments** – Danielle Blow  
  www.timelessmoments.com.au
- **A Ceremony By Design** – Susan Artup  
  www.ceremonybydesign.com.au
- **Celebrant for Marriage** – Ursula Lhotka  
  www.celebrantformarriage.com

**PHOTOGRAPHERS & VIDEOGRAPHERS**
- **Morris Images** – Morris McLennan (Photo)  
  www.morrisimages.com.au
- **Jeff Davies Photography** – Jeff Davies (Photo)  
  www.onecrowdedhour.smugmug.com
- **Peter Secheny Photographer** (Photo)  
  www.secheny.com
- **Inkster Productions** – Matthew Inkster (Video)  
  www.inksterproductions.com.au
- **Pepper Image** – Robert Wen (Photo & Video)  
  www.pepperimage.com.au

**CAKES**
- **Exquisite Cakes** – Alannah Derly-Brown  
  www.yourexquisitecake.com.au
- **Classic Cakes** – Melanie Jacobs  
  www.classiccakes.com.au

**MAKE UP & HAIR**
- **Deanna McGowan Hair Styling**  
  www.deannahairstyling.com.au
- **Reel EFX Make-Up Studio**  
  www.reelefxf.com.au
- **Danielle Camilleri Hair**  
  0424 282 864

**PHOTOBOOTHS**
- **In The Booth**  
  www.inthebooth.com.au
- **Sydney Photobooth Hire**  
  www.sydneyphotoboothhire.com.au

**ENTERTAINMENT**
- **Lily Road Band** – Greg Byrne  
  www.lilyroad.com.au
- **MC Wired for Sound** – Ross Welchman  
  www.mcwiredforsound.com.au
- **First Choice DJ’s**  
  www.firstchoicedjs.com.au

**BRIDAL COUTURE**
- **Institchu**  
  www.institchu.com
- **Instyle Bridal** – Katherine Rose  
  www.instylebridal.com.au

**WEDDING TRANSPORT**
- **Roll Up In Style** – Jeff Vella  
  rollupinstyle.com.au
- **Classic Cruisers** – Gina Sullo  
  www.classiccruisers.com.au
- **Sydney Brock Hire** – Adam Tassone  
  www.sydneysbrockhire.com.au

**MISCELLANEOUS**
- **Limelight Letters**  
  www.limelightletters.com.au
- **Wedding Paws**  
  www.weddingpaws.com.au
- **Starsitters – Childminding**  
  www.starsitters.com.au
Frequently Asked Questions

**WILL THERE BE A WET WEATHER OPTION FOR MY OUTDOOR CEREMONY OR RECEPTION?**

Absolutely! Every outdoor event we do has a wet weather back up alternative. These are chosen based on availability in the hotel. For ceremonies we make the decisions on the day of, whereas for an outdoor reception the decision is made the day prior. Your Wedding Specialist will be able to identify which areas will be held for you.

**CAN I HAVE MY OWN MC?**

Of course you can. This is a very personal way to involve a friend or relative in your special day. Our professional DJ’s are also our MC’s so will be there on the day to help guide your MC through what is required to make your reception a success!

**WHAT IF I WANT A BAND INSTEAD OF A DJ?**

No problem at all. We have a great band we recommend – Lily Road Band. You can use your credit from the DJ/MC towards the cost of the band. If you choose your own band, you can use your credit toward additional upgrades such as decorations or beverage packages.

**CAN I HAVE FIREWORKS FOR MY RECEPTION?**

Fireworks, dry ice, smoke machines, rose petal canons all add amazing effects to a wedding reception, however due to fire safety and regulations we only able to accommodate these activities in the Governor Phillip Ballroom. Please advise your Wedding Specialist if you will be having these.

**CAN I HAVE MY PET WALK DOWN THE AISLE TOO?**

There is nothing more special than being able to have your fur baby attend your ceremony. We permit them only at the Lakeside and The Woods, and they must not enter the hotel, Chapel or Villa Thalgo Day Spa. All animals must be looked after by a carer, on a lead and any mess must be cleaned up immediately. Charges do apply if any damage or mess is incurred. All animals must be taken off the premises at the completion of the ceremony. Check out Wedding Paws www.weddingpaws.com.au

**WHO WILL SET UP MY CENTREPIECES AND DECORATIONS FOR MY RECEPTION?**

If you are providing your own centrepieces and decorations, we usually ask you to bring them in the week of the wedding. We are happy to assist in placing already assembled centrepieces out for you, however if they require construction or assembly, we do ask that you allocate a friend or relative to assist. We will happily set out your place cards, bonbonnieres and guest book for you. Your Wedding Specialist will touch on this further in your final appointment around 2 months prior to your wedding.

**YAY! I’VE BOOKED! NOW WHAT?**

Now is the time for you to start locking in your suppliers such as celebrant and photographer. Organising bridal party outfits and cakes is a good idea too. Your Wedding Specialist is there to assist with any questions you have along the way.

Your Wedding Trials are held 4 months prior to your wedding. They are complimentary for you both. You are more than welcome to invite other guests (maximum group of 8) for $65 per person.

Your Final Appointment is held 2 months prior to your wedding. Your Wedding Specialist will go through your day in great detail from the start to finish, picking colours, decorations, menu choices, and beverages, finishing off with a timeline of your special day.

**CAN I GET READY FOR MY WEDDING ON SITE?**

Yes you can! We recommend booking your accommodation for the night prior to the wedding. Your hair and make-up artists are more than welcome to come onsite and assist you with your preparations in your room. It is a good idea to book your room for 2 nights, to avoid check out times on the day of, that way you can relax and enjoy you special day.

**CAN I BRING MY OWN CATERING OR ALCOHOL FOR MY WEDDING?**

No food or beverages of any kind, other than those provided by the hotel will be permitted onto the hotel’s property without consent of the hotel. We do not permit external catering (other than a wedding cake). Please speak to your Wedding Specialist if you have any further questions.